



16 Civic Centre Road, Petawawa, Ontario K8H 3H5
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**Minutes of the Meeting of the Petawawa Library Board of Trustees
Monday, April 24, 2017**

Call to Order: The meeting was called to order at 4:12 pm.

Attendance: B. Bailey, J. Carmody, N. Chan, S. Durand, G. Serviss

Part-time: E. Chow

Absent: D. Rowan

Approval of Agenda: Motion # 1:

Moved by B. Bailey, seconded by J. Carmody that the agenda for the Monday April 24, 2017 Library Trustee Board meeting be accepted as presented. Carried.

Conflict of Interest: nil

E. Chow entered the meeting at this time.

Minutes: Motion # 2:

Moved by N. Chan, seconded by G. Serviss that the minutes of March 27, 2017 Library Trustee Board meeting be accepted as presented. Carried.

Correspondence: A copy of the letter sent by the Town to S. Scott was received, confirming her resignation acceptance and wishing her the best in the future.

A letter from the Town indicated that two applications had been received for the Board vacancy and that the council will select a member by mid-May.

Treasurer's Report:

a) **Financial Report**

Motion #3:

Moved by J. Carmody, seconded by G. Serviss that the financial statement for the period ending March 31, 2017 and payment of accounts reflected therein be approved as submitted with expenditures of \$57,978.94. Carried

Reports: a) CEO Report

S. Durand highlighted that written approval was received regarding the grant for the summer student. Although the grant approved the 270 hours, the amount was lower than what was requested, resulting in a shortage of a few hundred dollars.

Grant funding for Maker Master. N. Chan noted that there may also be some additional local resources that may be available to help with STEM type activities, such as the Professional Engineers of Ontario or the Canadian Nuclear Society.

Motion #4:

Moved by J. Carmody, seconded by B. Bailey that the CEO's Report of Monday April 24, 2017 be accepted as presented. Carried.

Old Business:

N. Chan provided a brief update on the CEO evaluation committee and that a recommendation is expected for the May meeting.

New Business:

S. Durand noted that the lighting in the front of the library (hallway) will be replaced for free by Hydro One through a grant application by the Town. S. Durand will seek clarification if the library itself was included in the application.

Member Input: G. Serviss mentioned that an initiative "Petawawa Sports Hall of Fame" is currently undergoing application through the Town. If successful, a display would ideally be placed in the Library front hallway.

Next Meeting: Tuesday May 23, 2017 4:00 p.m.

Adjournment: Motion # 5:

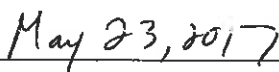
Moved by N. Chan, seconded by B. Bailey that the meeting of Monday April 24, 2017 be adjourned at 4:51 pm. Carried.



E. Chow, Chairperson



N. Chan, Secretary



Date