



16 Civic Centre Road, Petawawa, Ontario K8H 3H5
Tel: (613) 687-2227 • Fax: (613) 687-2527

**Minutes of the Meeting of the Petawawa Library Board of Trustees
Monday, February 25 , 2019**

Call to Order: The meeting was called to order at 4:00 pm.

Attendance: J. Carmody, G. Serviss, S. Lehn, A. Foster, B. Bailey
E. Tregunno, A. Turcotte
D. Hunton part time

Approval of Agenda:

Motion # 1

Moved by S. Lehn, seconded by A. Turcotte that the agenda for the February 25, 2019 Library Trustee Board meeting be accepted as presented. Carried.

Conflict of Interest: nil

Minutes: Motion # 2

Moved by B. Tregunno, seconded by J. Carmody that the minutes of the 28 January, 2019 Library Trustee Board meeting be accepted as presented. Carried.

Correspondence: The email from J. Cummings was discussed - G. Serviss to reply that an addition will be made to an existing policy. D. Hunton entered at this time

Treasurer's Report:

a) Financial Statement for December 2018

Motion # 3:

Moved by A. Turcotte, seconded by J. Carmody that the financial statement for the period ending December 31, 2018 and payment of accounts reflected therein be approved as submitted with expenditures of \$83,351.74. Carried.

b) Financial Statement for January 2019

Motion # 4:

Moved by D. Hunton, seconded by J. Carmody that the financial statement for the period ending January 31, 2019 and payment of accounts reflected therein be approved as submitted with expenditures of \$54,876.74.

Carried.

Reports:

CEO Report A.Foster presented and elaborated on the CEO report

Motion # 5:

Moved by B. Bailey, seconded by B. Tregunno that the CEO's Report to January 31, 2019 be accepted as presented.

Carried.

Old Business:

The town has committed to pay the balance for roof repairs after the Library pays \$50,000.

A. Foster to research criminal check requirements for volunteers

0New Business:

Motion: # 6

Moved by S. Lehnen, seconded by B. Bailey, that 2511557 Ontario Inc – Jolanda Douglas- bookkeeping contract be renewed at the same rate as last year (\$550 per month plus HST)

Carried.


Member Input: nil

Next Meeting: March 25 , 2019 4:00

Adjournment: Motion # 7:

Moved by D. Hunton, seconded by B/ Tregunno that the meeting of February 25, 2019 be adjourned at 4:59 pm.

Carried.



G. Serviss, Chairperson



B. Bailey, Secretary

March 25, ~~2018~~ 2019
Date