



16 Civic Centre Road, Petawawa, Ontario K9H 3H5

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**Minutes of the Meeting of the Petawawa Library Board of Trustees
Monday, January 27, 2020**

Call to Order: The meeting was called to order at 4:00 pm.

Attendance: G. Serviss, J. Carmody, A. Foster, B. Bailey, D. Hunton, S. Lehnen
E. Tregunno, A. Turcotte

Approval of Agenda:

Motion # 1

Moved by B. Tregunno, seconded by S. Lehnen that the agenda for the January 27, 2020 Library Trustee Board meeting be accepted as presented. Carried.

Conflict of Interest: nil

Minutes: Motion # 2

Moved by A. Turcotte, seconded by J. Carmody that the minutes of the 16 December, 2019 Library Trustee Board meeting be accepted as presented. Carried.

Treasurer's Report:

a) Financial Statement

Financial statements for December 2019 and January 2020 will be presented at the board meeting in February

Reports:

CEO's Report

Motion # 3

Moved by D. Hunton seconded by B. Tregunno, that the CEO's report of December 2019 be accepted as presented.

Carried

A. Foster was directed to research the design and cost of a new desk.

The best dates for the strategic planning meetings are April 17 and May 29.

David will be sending a list of questions prior to these meetings.

New Business:

Disposal of Surplus library property is to be amended for the next meeting
A request for a memorial bench in the Library garden is to be discussed at the next meeting. Information from the town will be gathered.

Motion # 4

Moved by D. Hunton, seconded by B. Bailey, that the meeting to be moved to closed.

Carried


Member Input: nil.

Next Meeting: February 24, 2020 4:00

Adjournment: Motion # 5

Moved by B. Bailey, seconded by D. Hunton, that the meeting of January 27, 2020 be adjourned at 5:15 pm.

Carried.



G. Serviss, Chairperson



B. Bailey, Secretary

24 Feb 2020
Date