



16 Civic Centre Road, Petawawa, Ontario K8H 3H5

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**Minutes of the Meeting of the Petawawa Library Board of Trustees  
Monday, July 17, 2019**

**Call to Order:** The meeting was called to order at 4:36 pm.

**Attendance:** J. Carmody, G. Serviss, A. Foster, B. Bailey  
E. Tregunno, A. Turcotte, D. Hunton

**Approval of Agenda:**

Motion # 1

Moved by B. Tregunno, seconded by A. Turcotte that the agenda for the July 17, 2019 Library Trustee Board meeting be accepted as presented. Carried.

**Conflict of Interest:** nil

**Minutes:** Motion # 2

Moved by A. Turcotte, seconded by J. Carmody that the minutes of the 24 June, 2019 Library Trustee Board meeting be accepted as presented. Carried.

**Treasurer's Report:**

**a) Financial Statement for June 2019**

Motion # 3:

Moved by D. Hunton, seconded by B. Tregunno that the financial statement for the period ending June 30, 2019 and payment of accounts reflected therein be approved as submitted with expenditures of \$75,311.42. Carried.

**Reports:**

**Old Business:**

OP-04: Purchasing policy was discussed The changes to the policy that were discussed are to be applied and sent out via email to board members for final approval.

**Motion # 4**

Moved by B. Bailey, seconded by B. Tregunno, that TCG supply three computers as per the attached written quote, with Valley IT Guy performing the installation with authorization of up to \$450 for installation fee.

**Motion # 5**

Moved by D. Hunton, seconded by A. Turcotte that the carpet squares Omni Commercial carpet tile be chosen for installation in the Rotary room with up to a \$4500 value

**Member Input:** nil.

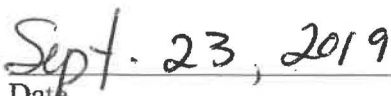
**Next Meeting:** September 23, 2019 4:00

**Adjournment:** Motion # 6

Moved by B. Bailey, seconded by A. Turcotte that the meeting of July 17, 2019 be adjourned at 5:08 pm.  
Carried.

  
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G. Serviss, Chairperson

  
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B. Bailey, Secretary

  
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Date