



16 Civic Centre Road, Petawawa, Ontario K8H 3H5

Tel: (613) 687-2227 • Fax: (613) 687-2527

**Minutes of the Meeting of the Petawawa Library Board of Trustees
Monday, March 25 , 2019**

Call to Order: The meeting was called to order at 4:00 pm.

Attendance: J. Carmody, G. Serviss, S. Lehn, A. Foster, B. Bailey
E. Tregunno, A. Turcotte
D. Hunton absent

Approval of Agenda:

Motion # 1

Moved by A. Turcotte, seconded by S. Lehn that the agenda for the March 25, 2019 Library Trustee Board meeting be accepted as presented. Carried.

Conflict of Interest: nil

Minutes: Motion # 2

Moved by B. Tregunno, seconded by A. Turcotte that the minutes of the 25 February, 2019 Library Trustee Board meeting be accepted as presented. Carried.

Correspondence: The email from J. Cummings was discussed - G. Serviss indicated that Ms. Cumming thanked him for the boards reaction to her e-mail.
The correspondence from SOLS was discussed and J. Carmody recommended that the webinar be watched

Treasurer's Report:

a) Financial Statement for December 2018

Motion # 3:

Moved by A. Turcotte, seconded by B. Tregunno that the financial statement for the period ending February 28, 2019 and payment of accounts reflected therein be approved as submitted with expenditures of \$43,519.70.
Carried.

Reports:

CEO Report A.Foster presented and elaborated on the CEO report

Motion # 4

Moved by B. Bailey, seconded by S. Lehnen that the CEO's Report to February 28, 2019 be accepted as presented.

Carried.

Old Business: It was agreed that a policy for recognition of Public Library Board members be prepared for the next Board meeting.

A. Foster reported that criminal check are not mandatory for volunteers. It was agreed to request one for new volunteers only.

Motion # 5

Moved by S. Lehnen, seconded by B. Tregunno, that the policies for CIR-09 Internet Access and Use, HR-10 Vacation Leave and OP-06 Community Information and Displays be accepted as presented.

Carried

New Business: nil

Member Input: The SOLS webinar to be added to the agenda of the 29April meeting.

Next Meeting: April 29 , 2019 4:00

Adjournment: Motion # 6:

Moved by B. Bailey, seconded by S. Lehnen that the meeting of March 25, 2019 be adjourned at 4:50 pm.

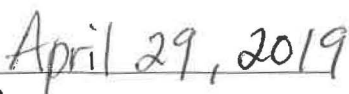
Carried.



G. Serviss, Chairperson



B. Bailey, Secretary



Date