



16 Civic Centre Road, Petawawa, Ontario K8H 3H5

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**Minutes of the Meeting of the Petawawa Library Board of Trustees  
Monday, May 27, 2019**

**Call to Order:** The meeting was called to order at 4:02 pm.

**Attendance:** J. Carmody, G. Serviss, A. Foster, B. Bailey  
E. Tregunno, A. Turcotte  
S. Lehnert (part time)  
Tami Sylvestre, Welsh LLP  
D. Hunton absent

**Approval of Agenda:**

Motion # 1

Moved by B. Tregunno, seconded by B. Bailey that the agenda for the May 27, 2019 Library Trustee Board meeting be accepted as presented. Carried.

**Conflict of Interest:** nil

**Minutes:** Motion # 2

Moved by J. Carmody, seconded by S. Lehnert that the minutes of the 29 April, 2019 Library Trustee Board meeting be accepted as presented. Carried.

**Correspondence:** The letter from the Minister of Tourism, Culture and Sport was discussed and it was decided that a reply would not be worthwhile.

**Treasurer's Report:** The 2018 Audit was presented and reviewed by Tami Sylvestre from Welsh LLP. She expressed her pleasure at the condition of the books.

Motion: # 3

Moved by B. Bailey, seconded by J. Carmody that the independent auditor's report be accepted as presented. Carried.

**a) Financial Statement for 2019**

Motion # 4:

Moved by B. Tregunno, seconded by A. Turcotte that the financial statement for the period ending April 30, 2019 and payment of accounts reflected therein be approved as submitted with expenditures of \$43,799.44. Carried.

**Reports:**

**CEO Report:** A.Foster presented the CEO report. There was some discussion about the Silver Threads group lack of interest in including the library in their grant application.  
Motion # 5  
Moved by S. Lehnen, seconded by A/ Turcotte that the CEO's Report for April, 2019 be accepted as presented.  
Carried.

**Old Business:** Flooring samples were presented. There was some discussion about the samples and another sample of vinyl will be looked at next meeting.  
It was decided to request another quote for computers to comply with specifications in oujr policy manual

**New Business:** Motion #6

Moved by B. Tregunno, seconded by A. Turcotte, that the resolution by the Petawawa Library Board requesting Petawawa Town Council to support the restoration of Ontario Library Service funding as per attached.

Motion # 7

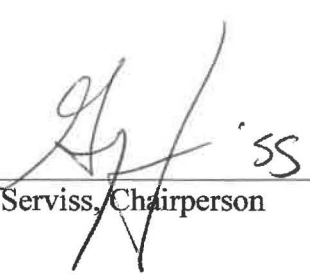
Moved by A. Turcotte, seconded by B. Tregunno, that OP-01 Rotary Room Rental policies and HR-05 Benefits policy changes be accepted as presented, as well as the confirmation of review of HR-08 Statutory and Paid Holidays, Full-time Employees and Part-time Employees for the new "term of Board" policies.  
Carried


**Member Input:** There was a question about Robert's rules of order. D. Recoskie will be asked for her input.

**Next Meeting:** June 24, 2019 4:00

**Adjournment:** Motion # 8

Moved by B. Bailey, seconded by J. Carmody that the meeting of May 27, 2019 be adjourned at 5:28 pm.  
Carried.

  
\_\_\_\_\_  
G. Serviss, Chairperson

  
\_\_\_\_\_  
B. Bailey, Secretary

June 24, 2019  
\_\_\_\_\_  
Date