



16 Civic Centre Road, Petawawa, Ontario K8H 3H5

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**Minutes of the Meeting of the Petawawa Library Board of Trustees
Monday, October 26, 2020**

Call to Order: The meeting was called to order at 4:02 pm.

Attendance: G. Serviss, J. Carmody, A. Foster, B. Bailey (absent), S. Lehnen
E. Tregunno, A. Turcotte, D. Hunton

Approval of Agenda:

Motion # 1

Moved by J. Carmody, seconded by E. Tregunno that the agenda for the October 26, 2020 Library Trustee Board meeting be accepted as presented.

Carried.

Conflict of Interest: nil

Minutes: Motion # 2

Moved by S. Lehnen, seconded by A. Turcotte that the minutes of the September 28, 2020 Library Trustee Board meeting be accepted as presented.

Carried.

Correspondence: Correspondence from CUPE regarding notice to bargain for collective agreement was reviewed. An email from the FOPL board of directors was also reviewed.

Treasurer's Report: J. Carmody presented the Treasurer's report.

Financial Statements for September 2020:

Motion # 3

Moved by A. Turcotte, seconded by J. Carmody that the financial statement for the period ending September 30, 2020 and payment of accounts reflected therein be approved as submitted with expenditures of \$ 39,679.38.

Carried.

Reports:

CEO's Report: A. Foster presented the CEO's report.

Motion # 4

Moved by D. Hunton, seconded by S. Lehnen, that the CEO's reports of September 2020 be accepted as presented.

Carried.

Old Business: The 2021 budget and potential updates were discussed.

New Business: Use of the Rotary Room for studying purposes was discussed and an amendment to OP-01: Rotary Room Rental was proposed, allowing for individuals to use the rotary room for studying at no charge, provided the room was not otherwise booked. A. Foster agreed to revise the policy manual and pass to board members for informal review before next meeting.

Member Input: nil

Next Meeting: The next meeting of the Library Trustee Board will be scheduled for November 23, 2020.

Adjournment:


Motion #5

Moved by J. Carmody, seconded by E. Tregunno that the meeting of October 26, 2020 be adjourned at 4:52 pm.

Carried.



G. Serviss, Chairperson



D. Hunton for B. Bailey
B. Bailey, Secretary

Nov. 23, 2020
Date