



16 Civic Centre Road, Petawawa, Ontario K8H 3H5

Tel: (613) 687-2227 • Fax: (613) 687-2527

**Minutes of the Meeting of the Petawawa Library Board of Trustees
Monday, October 28, 2019**

Call to Order: The meeting was called to order at 3:59 pm.

Attendance: G. Serviss, J. Carmody, A. Foster, B. Bailey, S. Lehnen
E. Tregunno, A. Turcotte,

Part time: D. Hunton

Approval of Agenda:

Motion # 1

Moved by B. Tregunno, seconded by A/ Turcotte that the agenda for the October 28, 2019 Library Trustee Board meeting be accepted as presented. Carried.

Conflict of Interest: nil

Minutes: Motion # 2

Moved by A. Turcotte, seconded by S. Lehnen that the minutes of the 23 September, 2019 Library Trustee Board meeting be accepted as presented. Carried.

Treasurer's Report:

a) Financial Statement for August 2019

Motion # 3:

Moved by B. Bailey, seconded by S. Lehnen that the financial statement for the period ending August 31, 2019 and payment of accounts reflected therein be approved as submitted with expenditures of \$85,946.24 Carried.

a) Financial Statement for September 2019

Motion # 4:

Moved by D. Hunton, seconded by A. Turcotte that the financial statement for the period ending September 30, 2019 and payment of accounts reflected therein be approved as submitted with expenditures of \$53,899.47. Carried.

Reports:

CEO's Report

Motion # 5

Moved by B. Bailey, seconded by D. Hunton that the CEO's report of September 2019 be accepted as presented. Carried

New Business:

There was discussion about the 2020 budget. Direction was given to A. Foster to bring a plan for the strategic plan methodology to the next meeting. She was also asked to find a quote for the cost of a consultant for the strategic plan.

Motion # 6


Moved by A. Turcotte, seconded by S. Lehnem, that G. Serviss, S. Lehnem and A. Turcotte create the performance review committee for the CEO's one year review.

Member Input: nil.

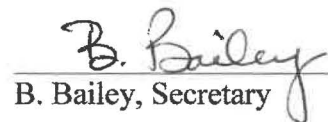
Next Meeting: November 25, 2019 4:00

Adjournment: Motion # 7

Moved by D. Hunton, seconded by B. Bailey, that the meeting of October 28, 2019 be adjourned at 5:05 pm.
Carried.



G. Serviss, Chairperson



B. Bailey, Secretary

25 November 2019
Date