



16 Civic Centre Road, Petawawa, Ontario K8H 3H5

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**Minutes of the Zoom Meeting of the Petawawa Library Board of Trustees
Monday, 26 April, 2021**

Call to Order: The meeting was called to order at 4:03 pm.

L. Worobec was introduced to all present.

Attendance: J. Carmody, G. Serviss, A. Foster, D. Hunton
B. Tregunno, B. Bailey, S. Lehnen, L. Worobec.

Part time: Tami Sylvestre

Approval of Agenda:

Motion # 1

Moved by D. Hunton, seconded by J. Carmody that the agenda for 26 April 2021
Library Trustee Board meeting be accepted as revised.

Carried.

Conflict of Interest: nil

Library Board Minutes:

Motion # 2

Moved by B. Tregunno, seconded by S. Lehnen that the minutes of the
22 March, 2021 Library Trustee Board meeting be accepted as presented.

Carried.

Motion # 3

Moved by D. Hunton, seconded by J. Carmody that the minutes of the
8 March, 2021 Library Trustee Board special meeting be accepted as presented.

Carried

Correspondence:

The letter from CRA regarding the Charity bank account was discussed. T.
Sylvestre was asked her opinion and offered to review the letter and advise.

Motion # 4

Moved by D. Hunton, seconded by B. Bailey that the resignation of B. Tregunno, effective 30- June, 2021 be accepted

Carried

The OLC cost sharing report was reviewed.

Treasurer Report

T. Sylvestre presented the 2020 audit

Motion # 5

Moved by J. Carmody, seconded by B. Tregunno that the board approve the financial statement prepared by Welch LLP for 2020 fiscal year.

Financial Statement for March 2021

Motion # 6

Moved by B. Bailey seconded by S. Lehen that the financial statement for the period ending 31 March, 2021 and payment of accounts reflected therein be approved as submitted with expenditures of \$51,872.12.

Carried

Reports:

CEO and Outreach Technician Report

A. Foster presented and elaborated on the CEO and the Community Outreach reports for March 2021.

Motion # 7

Moved by J. Carmody, seconded by B. Tregunno that the CEO and Outreach Technicians Reports for March 2021 be accepted as presented.

Carried.

Old Business: Orange Boys was discussed. A demo can be made available. It was decided to table this until L. Worobec was more established at the library.

New Business: Possible new Library hour options were discussed as mentioned in the strategic Plan. A. Foster suggested that a survey may be the best option

An electronic meeting policy was discussed.

Member Input: S. Lehen will be staying on as a board member indefinitely.

The Chair expressed the many thanks of the board to A. Foster prior to her exit from the meeting

Closed Meeting:

Motion #8

Moved by B. Tregunno, seconded by J. Carmody that the meeting be moved to closed to discuss personal matters about an identifiable individual including employees.

Carried

Open Meeting:

Motion #9

Moved by D. Hunton, seconded by B. Tregunno that Lisa Worobec be appointed as CEO for the Petawawa Public Library and to be commencing at CEO Step I of the 2021 salary grid, effective 1 May 2021. This is to replace our outgoing CEO

A. Foster

Carried


Next Meeting: This will be at the discretion of the CEO


Adjournment:

Motion # 9

Moved by B. Bailey, seconded by J. Carmody, that the meeting of 26 April 2021 be adjourned at 5:36 pm.

Carried.


G. Serviss, Chairperson


B. Bailey, Secretary

August 23, 2021
Date