



16 Civic Centre Road, Petawawa, Ontario K8H 3H5
Tel: (613) 687-2227 • Fax: (613) 687-2527

**Minutes of the Meeting of the Petawawa Library Board of Trustees
Monday, 27 September, 2021**

Call to Order: The meeting was called to order at 4:03 pm.

Attendance: J. Carmody, G. Serviss, B. Bailey, A. Turcotte, S. Lehnen,
L. Worobec.

Part time: S. Lehnen
Absent: M. McCaw, D. Hunton

Approval of Agenda:

Motion # 1
Moved by B. Bailey, seconded by J. Carmody that the agenda for 27 September
2021 Library Trustee Board meeting be accepted as revised.
Carried.

Conflict of Interest: nil

Library Board Minutes:

Motion # 2
Moved by J. Carmody, seconded by A. Turcotte that the minutes of the
22 August, 2021 Library Trustee Board meeting be accepted as presented.
Carried.

Financial Statement for July 2021

Motion # 3
Moved by B. Bailey, seconded by A. Turcotte that the financial statement for the
period ending 31 August, 2021 and payment of accounts reflected therein be
approved as submitted with expenditures of \$48,047.53.
Carried

CEO and Outreach Technician Report

L. Worobec presented and elaborated on the CEO and the Community Outreach reports for August 2021.

Motion #4

Moved by A. Turcotte, seconded by J. Carmody that the CEO and Outreach Technician's Reports for August 2021 be accepted as presented.
Carried.

Old Business: L. Worobec is directed to prepare costing estimates for the next board meeting for a couple of different time scenarios for Sunday openings for 2022

Motion #5

Moved by S. Lehnen that Library policy FN-05 Respect and Acknowledgment Declaration be accepted as amended.

New Business: Regarding electronic meetings policy, L. Worobec presented the draft policy. Research will be done about the addition of delegations to the agenda.

Motion #6

Moved by A. Turcotte, seconded by J. Carmody that up to the \$712 additional costs be approved for payment to Collection HQ
Carried

Motion #7

Moved by A. Turcotte, seconded by S. Lehnen that the additional terms of the use agreement for the Rotary room rental be accepted as amended.
Carried

Motion #8

Moved by J. Carmody, seconded by A. Turcotte that proof of vaccination is required for participants in Library programs held indoors and library volunteers as per government legislation.
Carried

Member Input: nil

Next Meeting: 25 October, 2021

Adjournment:

Motion # 9


Moved by B. Bailey, seconded by A. Turcotte, that the meeting of
27 September 2021 be adjourned at 5:38 pm.

Carried.



A handwritten signature in blue ink, appearing to be 'G. Serviss', written over a horizontal line. The signature is stylized and includes the number '55' at the end.

G. Serviss, Chairperson



A handwritten signature in blue ink, appearing to be 'Beth Bailey', written over a horizontal line.

B. Bailey, Secretary

28 October 2021
Date