



16 Civic Centre Road, Petawawa, Ontario K8H 3H5

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**Minutes of the Meeting of the Petawawa Library Board of Trustees
Monday, 20 December, 2021**

Call to Order: The meeting was called to order at 4:03 pm.

Attendance: J. Carmody, G. Serviss, L. Worobec, A. Turcotte, M. McCaw
B. Bailey
D. Hunton: part time
Absent: S. Lehn

Approval of Agenda:

Motion # 1

Moved by B. Bailey, seconded by M. McCaw that the agenda for 20 December 2021 Library Trustee Board meeting be accepted as presented. Carried.

Conflict of Interest: nil

Minutes:

Motion # 2

Moved by J. Carmody, seconded by M. McCaw that the minutes of the 22 November, 2021 Library Trustee Board meeting be accepted as amended. Carried.

Correspondence: nil.

Financial Statement for November 2021

Motion # 3

Moved by J. Carmody, seconded by M. McCaw that the financial statement for the period ending November 30, 2021 and payment of accounts reflected therein be approved as submitted with expenditures of \$65,121.09. Carried.

CEO and Technician's Report

L. Worobec presented and elaborated on the reports

Motion # 4

Moved by A. Turcotte, seconded by M. McCaw that the CEO and Technician's report be accepted as presented.

Carried.

Old Business: The HR 19: COVID-19 Vaccination Policy was presented

Motion #5

Moved by J. Carmody, seconded by A. Turcotte that HR 19 COVID-19 Vaccination policy be accepted as amended.

L. Worobec presented an update to the fine free pilot and identified items that need to be fine-tuned.

The time frame for branding was discussed.

New Business:

Motion #6

Moved by B. Bailey, seconded by M. McCaw that the amended job description of Children and Teen Services Coordinator be accepted

Motion #7

Moved by A. Turcotte, seconded by D. Hunton that the outreach technician job description be accepted as amended.

Member Input: Nil

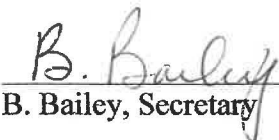
Next Meeting: 24 January, 2022, 4:00 pm

Adjournment: Motion # 8

Moved by B. Bailey, seconded by M. McCaw that the meeting of 20 December 2021 be adjourned at 5:14 pm.

Carried.


G. Serviss, Chairperson


B. Bailey, Secretary

24 January 2022
Date