



16 Civic Centre Road, Petawawa, Ontario K8H 3H5

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**Minutes of the Meeting of the Petawawa Library Board of Trustees
Monday, 25 April, 2022**

Call to Order: The meeting was called to order at 4:05 pm.

Attendance: G. Serviss, L. Worobec, A. Turcotte,
B. Bailey, J. Carmody, D. Hunton

Absent: S. Lehnen,
The Land Acknowledgment was read

Approval of Agenda:

Motion # 1

Moved by A. Turcotte, seconded by B. Bailey that the agenda for 25 April 2022
Library Trustee Board meeting be accepted as presented.

Carried.

Conflict of Interest: nil

Minutes: Motion # 2

Moved by D. Hunton, seconded by A. Turcotte that the minutes of the
27 March, 2022 Library Trustee Board meeting be accepted as presented.

Carried.

M, McCaw joined the meeting at 4:16

Correspondence: nil.

Treasurers Report:

Tami Sylvestre of Welch LLP reviewed the audit for 2021 and was pleased to
announce there were no recommendations from the audit – everything is running
smoothly.

Motion # 3

Moved by J. Carmody, seconded by D. Hunton, that the 2021 Audit report from
Welch LLP be accepted as presented by T. Sylvestre.

Carried

Financial Statement for March 2022

Motion # 4

Moved by J. Carmody, seconded by M. McCaw that the financial statement for the period ending March 31, 2022 and payment of accounts reflected therein be approved as submitted with expenditures of \$53,935.54.

Carried.

CEO and Technician's Report

L. Worobec presented the CEO, Children and Teen Coordinator and Youth Programming technician reports.

Motion # 5

Moved by D. Hunton, seconded by A. Turcotte that the CEO and Technician's report for March 2022 be accepted as presented.

Carried.

Old Business:

There was discussion about the launch of the new logo Swag is to be purchased. The planned date for the launch with radio and newspapers is around the first of June.

New Business:

Motion #6

Moved by B. Bailey, seconded by M. McCaw, that adjustments to the new 2022 pay grid rates and back pay totalling \$691.94 be authorized

Carried.

Motion #7

Moved by J. Carmody, seconded by D. Hunton that the OLC cost share agreement with Carleton Place Public library 2022-2024 be accepted as presented.

Carried

Motion #8

Moved by D. Hunton, seconded by A. Turcotte that the 2021 Community report be accepted as amended.

Carried.

L. Worobec was instructed to prepare the report for presentation to Council

The Human Rights and Discrimination policy annual review was completed with no changes

The library value statement was discussed and it was suggested that this be added to a later agenda for discussion by all board members.

L. Worobec is still researching the renaming and reconciliation concept and prepared recommendations for the Land acknowledgement statement

Member Input:

J. Carmody a suggestion for team building for staff and asked for it to be added to the next agenda for discussion

Next Meeting: 30 May, 2022, 4:00 pm

Adjournment: Motion # 8

Moved by B. Bailey, seconded by D. Hunton that the meeting of 25 April 2022 be adjourned at 5:45 pm.

Carried.


G. Serviss, Chairperson


B. Bailey, Secretary

30 May 2022
Date