

**Petawawa Public Library  
Comparative Income Statement**

	Feb-14	Jan-Feb 2014	2014 Budget	YTD
	Actual 02/01/2014 to 02/28/2014	Actual 01/01/2014 to 02/28/2014	Budget 01/01/2014 to 12/31/2014	Actual 01/01/2013 to 02/28/2013
<b>REVENUE</b>				
<b>Operating Funds</b>				
Provincial Grant	0.00	0.00	22,892.00	0.00
Municipal Subsidy	41,137.63	82,275.26	517,039.84	86,586.24
<b>Total Operating Funds</b>	<b>41,137.63</b>	<b>82,275.26</b>	<b>539,931.84</b>	<b>86,586.24</b>
<b>Fees &amp; Fines</b>				
Fines	463.40	958.80	7,000.00	904.35
Damaged/Lost Items	5.50	78.45	300.00	110.00
Photocopy	30.35	85.15	650.00	84.95
Fax	111.65	229.55	1,400.00	217.20
Public Internet Revenue	211.70	446.80	2,000.00	302.70
Non-Resident Fee	30.00	122.00	1,000.00	180.00
Rotary Room/Lobby Revenue	349.00	891.00	2,600.00	384.00
<b>Total Fees &amp; Fines</b>	<b>1,201.60</b>	<b>2,811.75</b>	<b>14,950.00</b>	<b>2,183.20</b>
<b>Fundraising</b>				
Fundraising Events	0.00	0.00	5,500.00	0.00
Used Books Sale	145.60	418.65	0.00	471.80
Library Garden	0.00	0.00	0.00	0.00
Cash Donations	0.00	0.00	600.00	100.00
<b>Total Fundraising</b>	<b>145.60</b>	<b>418.65</b>	<b>6,100.00</b>	<b>571.80</b>
<b>Other Revenue</b>				
Program Revenue	-208.80	0.00	800.00	93.34
Bank Interest	69.05	69.05	600.00	123.53
Pay Equity Funding	0.00	0.00	22,116.00	0.00
Grant Summer Student	0.00	0.00	2,400.00	0.00
Other Grants	833.05	833.05	2,000.00	0.00

Miscellaneous Revenue	36.00	66.00	500.00	1,825.25
Capital Revenue	0.00	0.00	0.00	0.00
<b>Total Other Revenue</b>	<b>729.30</b>	<b>968.10</b>	<b>28,416.00</b>	<b>2,042.12</b>

<b>TOTAL REVENUE</b>	<b>43,214.13</b>	<b>86,473.76</b>	<b>589,397.84</b>	<b>91,383.36</b>
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**EXPENSE**

**Administration**

EHT Expense	359.80	729.65	0.00	606.03
WSIB Expense	83.22	168.76	0.00	140.65
Salaries - Staff	24,476.01	42,901.46	380,443.00	38,073.70
CPP Expense	1,061.76	2,155.66	0.00	1,714.71
EI Expense	644.19	1,306.35	0.00	1,080.35
<b>Total Payroll Expense</b>	<b>26,624.98</b>	<b>47,261.88</b>	<b>380,443.00</b>	<b>41,615.44</b>
Benefits - Staff	3,181.08	14,320.24	84,742.00	14,007.44
Salary Cost - Summer Student	0.00	0.00	6,000.00	0.00
Office Supplies & Postage	-21.95	218.47	4,700.00	429.62
Telephone & Fax	0.00	136.29	2,000.00	370.21
Library Supplies	0.00	0.00	0.00	1.07
Fundraising & Promo Expense	1,247.96	1,247.96	0.00	0.00
OLC Costs	10,292.03	10,292.03	16,000.00	6,461.26
Internet Access	0.00	238.02	3,000.00	218.68
Webpage	0.00	150.00	500.00	0.00
Interest and Service charges	78.01	285.85	600.00	25.00
Audit Fees	0.00	0.00	5,000.00	-8,000.00
Bookkeeping Expense	690.00	690.00	5,000.00	0.00
<b>Total Professional Fees</b>	<b>690.00</b>	<b>690.00</b>	<b>10,000.00</b>	<b>-8,000.00</b>
Association Dues	0.00	717.41	1,000.00	152.64
Conference & Training	1,868.82	2,046.06	10,000.00	1,146.48
Misc. Board Expenses	0.00	0.00	2,500.00	0.00
<b>Total Administration</b>	<b>43,960.93</b>	<b>77,604.21</b>	<b>521,485.00</b>	<b>56,427.84</b>

**Collection Development & Services**

Books	1,314.11	1,314.11	30,000.00	5,745.63
E-Titles	0.00	0.00	10,000.00	0.00
MARC Records	97.06	97.06	4,000.00	228.52
AV - Talking Books	24.28	24.28	3,360.00	140.02
AV - DVDs	1,110.04	1,110.04	7,920.00	859.44
AV - CDs (Music)	0.00	0.00	720.00	21.64
AV - CD-ROMs	0.00	0.00	0.00	0.00
xxxxxx	0.00	0.00	0.00	0.00
<b>Total Audio-Visual</b>	<b>1,134.32</b>	<b>1,134.32</b>	<b>12,000.00</b>	<b>1,021.10</b>
Periodicals	373.84	1,207.06	4,000.00	592.51
On-line databases	0.00	4,487.62	17,800.00	3,082.81
Children's Programme	-251.25	560.48	3,600.00	522.15
Adult Programmes	298.49	328.23	2,400.00	764.86
<b>Total Programming</b>	<b>47.24</b>	<b>888.71</b>	<b>6,000.00</b>	<b>1,287.01</b>
xxx	0.00	0.00	0.00	0.00
<b>Total Collection &amp; Services</b>	<b>2,966.57</b>	<b>9,128.88</b>	<b>83,800.00</b>	<b>11,957.58</b>
<b>Equipment Maintenance</b>				
not in use (was Equip)	0.00	0.00	0.00	0.00
Computer Software & Maintenance	66.47	66.47	11,000.00	244.22
Photocopier & Printer Supplies	81.87	228.33	1,000.00	138.98
Equipment Rental/Maintenance	420.60	560.83	5,500.00	444.75
<b>Total Equipment Maintenance</b>	<b>568.94</b>	<b>855.63</b>	<b>17,500.00</b>	<b>827.95</b>
<b>Building</b>				
Insurance	0.00	0.00	1,800.00	0.00
Building Maintenance/Repair	0.00	0.00	17,000.00	1,295.30
Janitorial Services & Supplies	0.00	0.00	25,000.00	4,791.01
Heating	890.13	890.13	3,300.00	539.02
<b>Total Building Expenses</b>	<b>890.13</b>	<b>890.13</b>	<b>47,100.00</b>	<b>6,625.33</b>
<b>Other Expenses</b>				
Minor Equipment	193.30	193.30	0.00	0.00
Miscellaneous Expenses	25.44	25.44	2,000.00	758.86

<b>Total Other Expenses</b>	<b>218.74</b>	<b>218.74</b>	<b>2,000.00</b>	<b>758.86</b>
<b>Equipment &amp; Capital Projects</b>				
Capital Projects	0.00	0.00	0.00	0.00
Equipment & Furniture	0.00	0.00	3,000.00	0.00
Computer Replacement	3,375.69	3,375.69	3,000.00	0.00
<b>Total Equipment &amp; Capital Projects</b>	<b>3,375.69</b>	<b>3,375.69</b>	<b>6,000.00</b>	<b>0.00</b>
<b>Year End Adjustments</b>				
Amortization expenses	0.00	0.00	0.00	0.00
<b>Total Y/E Adjustments</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL EXPENSE</b>	<b>51,981.00</b>	<b>92,073.28</b>	<b>677,885.00</b>	<b>76,597.56</b>
<b>NET INCOME</b>	<b>-8,766.87</b>	<b>-5,599.52</b>	<b>-88,487.16</b>	<b>14,785.80</b>

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