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**Minutes of the Special Meeting of the Petawawa Library Board of Trustees
Tuesday, November 15, 2016**

Call to Order: The meeting was called to order at 4:30 pm.

Attendance: B. Bailey, J. Carmody, N. Chan, E. Chow, S. Durand, D. Rowan, G. Serviss, S. Scott (by phone), B. Beakley

Bruce Beakley:

a) Confirmation of services

Bruce is the current Director of Human Resources for the County of Renfrew. His services have been retained to represent the Library at the bargaining table for the first collective agreement.

b) Presentation

A presentation, with handouts, was given to Board members. The overview information included background on unions, applicable laws, contract negotiation, and basic principles.

c) Contract Negotiation

Negotiation dates have been set for Dec 9th, Dec 14th, and Jan 6th. B. Beakley noted that the Jan 6th date is held as a reserve date in case of extended negotiations.

d) Committee Members

Currently, B. Beakley and S. Durand are on the contract negotiation committee. An offer was made to have a Board member on the committee, but no members are available due to current commitments.

Adjournment: Meeting of Tuesday Nov 15, 2016 adjourned at 6:25 pm.



E. Chow, Chairperson



N. Chan, Secretary

Nov 28, 2016

Date