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**Minutes of the Meeting of the Petawawa Library
Board of Trustees
Monday, December 15, 2014**

Call to Order: The meeting was called to order at 4:02 pm.

Attendance: E. Chow, B. Almon Felhaber, C. Higgins, J. Carmody, N. Chan, G. Serviss
K. Thompson

Regrets: J. Gardner

Agenda: Motion # 1:
Moved by N. Chan, seconded by B. Almon Felhaber that the agenda for the
December 15, 2014 Library Trustee Board meeting be accepted as amended.
Carried.

Conflict of Interest: nil

Minutes: Motion # 2:
Moved by C. Higgins, seconded by J. Carmody that the minutes of the
November 24, 2014 Library Trustee Board meeting be accepted as presented.
Carried.

Motion # 3:
Moved by C. Higgins, seconded by N. Chan that the minutes of the
November 26, 2014 Library Trustee Board special meeting be accepted as
presented. Carried.

Correspondence: a) A letter was received from the Ministry of Citizenship, Immigration and
International Trade inviting nominations for the Ontario Medal for Young
Volunteers (deadline 2015 01 15) and the Ontario Volunteer Service Awards
(deadline 2015 01 25). The CEO will deal with these awards .
b) A donation of \$75 was received from Lynn Lewis in recognition of excellent
service by Library staff as well as our super collections.

Treasurer's Report: Motion #4:

Moved by B. Almon Felhaber, seconded by N. Chan that the financial statement for the period ending November 30, 2014 and payment of accounts reflected therein be approved as submitted with expenditures of \$ 48 820.17. Carried.

CEO's Report: The December report will be included with the report for January, 2015.

Closed Meeting: Motion # 5:

Moved by N. Chan, seconded by B. Almon Felhaber that the Board enter a closed session to discuss labour relations or employee negotiations and that Gary Serviss be invited to attend at 4:19 pm. Carried.

Motion # 6:

Moved by J. Carmody, seconded by B. Almon Felhaber that the Board leave the closed session at 4:50 pm. Carried.

Member Input: The Board welcomed Gary Serviss as a new Council representative. James Carmody was welcomed back as our other Council representative.

Next Meeting: January 26, 2015 at 4:00 pm.

Adjournment: Motion # 7:

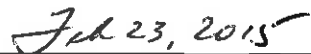
Moved by C. Higgins, seconded by J. Carmody that the meeting of December 15, 2014 be adjourned at 5:00 pm. Carried.



E. Chow, Chairperson



C. Higgins, Secretary



Date