



Minutes of the Meeting of the Petawawa Public Library Board Monday, 30 January 2023

Call to Order: The meeting was called to order at 4:04 pm

Attendance: L. Worobec, J. Carmody, B. Bryan, O. Ghani, L. Coutu, J. Iles, D. Hunton

Absent: S. Dainty

The Land Acknowledgement was read.

Round table introductions were made introducing the new Board.

Approval of Agenda:

Motion #1

Moved by B. Bryan, seconded by J. Iles that the agenda for January 30, 2023, be accepted. **Carried.**

Conflict of Interest: None

Library Board Orientation

L. Worobec, CEO, provided a brief orientation to the Board.

Nominations:

Motion #2

Moved by L. Coutu and seconded by D. Hunton that James Carmody be appointed as Chairperson of the Petawawa Public Library Board. **Carried.**

Motion #3

Moved by J. Carmody and seconded by B. Bryan that L. Coutu be appointed as Treasure of the Petawawa Public Library. **Carried.**

Motion #4

Moved by J. Iles and seconded by L. Coutu that B. Bryan be appointed as Secretary of the Petawawa Public Library Board. **Carried.**

Minutes: Motion #5
Moved by J. Iles and seconded by B. Bryan to table the approval of minutes from Board meeting of December 19, 2022, to February meeting.

Carried.

Treasurer's Report:

Financial statements outlining the approved 2023 budget, and 2022 actuals to November 2022 were reviewed.

Reports:

The CEO report provided highlights of main activities and ongoing projects. It was noted that the draft budget for 2023 was approved at Town Council meeting held January 26, 2023. The report included the Children and Teen Programming and Adult & Senior Programs reports. Statistics for December 2022 and the 2022 annual statistics were reviewed.

Motion #6

Moved by L. Coutu and seconded by O. Ghani that the CEO and Programming reports of January 2023 be accepted as presented.

Carried.

New Business:

Action: Board Members are to advise the CEO, via email, how they wish to receive documents, etc. eg. Via electronic, print or file sharing.

Sub-Committee

Motion #7

Moved by D. Hunton and seconded by J. Iles that a Hiring Committee, consisting of J. Carmody, B. Bryan and O. Ghani, be struck for the purpose of hiring an Interim CEO.

Carried.

It was noted that AODA (Accessibility for Ontarians with Disabilities Act) training is compulsory for all staff and Board members. This training is available free of charge via online learning.

Action: Board members are to provide certificates of completion of AODA training to the CEO.

A policy review schedule will be forthcoming.

Next Meeting: **February 27, 2023 @ 4:00 PM**

Adjournment:


Motion #12

Moved by D. Hunton and seconded by L. Coutu, that the meeting of January 30, 2023 be adjourned at 5:51 PM.

Carried.



J. Carmody, Chairperson



B. Bryan, Secretary

2023 Feb 27

Date