

**Minutes of the Meeting of the Petawawa Public Library Board  
Monday, 23 October 2023**

**Call to Order:** The meeting was called to order at 4:00 pm.

**Attendance:** L. Worobec, L. Coutu, J. Iles, J. Carmody, S. Dainty, D. Hunton,  
O Ghani, B. Bryan

**Regrets:**

The Land Acknowledgement was read.

**of Agenda:**

**Motion #1**

Moved by S. Dainty and seconded by L. Coutu that the agenda for October 23, 2023, be approved as presented.

**Carried.**

**Conflict of Interest:** None

**Minutes: Motion #2**

Moved by O. Ghani and seconded by D. Hunton to approve the minutes of the Board meeting of September 25, 2023, as presented.

**Carried.**

**Correspondence:**

1. Notice from CUPE to start bargaining.
2. Petawawa Pantry letter thanking donation from community garden for fresh produce and reiterated the need.

**Financial Reports:**

- a) Treasurer's Report: September 2023
  - a. Staff are encouraged to order more books before year end.
  - b. L. Worobec will look to see if we need more snowshoes and bags.

**Motion #3**

Moved by S. Dainty and seconded by Coutu to approve the financial statements for the period ending September 30, 2023, and that payment of accounts reflected therein be approved as submitted with expenditures of \$43,376.07.

**Carried.**

**Library Reports:**

a)

**Motion # 4**

Moved by B. Bryan and seconded by J. Iles that the CEO and Programming reports of September 2023 be accepted as presented.

Statistics report for September 2023 was presented.

**Carried.**

**Old Business**

a. Front Desk-Ergonomics review

Staff is interested in an ergonomics review. L. Worobec will provide Board with a couple of quotes.

b. Accessibility Compliance Report

The Town will not be doing this for the library. It is believed to be an online report. L. Worobec will complete this report.

c. 3D printing

There may be an issue with health and safety issues with a resin-based printer. There are filament printer options. There is a question re the ongoing operating budget, ie staff resources. It was originally brought up at Strategic Planning. L. Worobec will present Board with costs going forward.

d. Collective Bargaining

Met with Manager of Human Resources. There is only one rep right now on staff. Dates are being discussed to start the process.

**New Business**

a. Policies to review

i. HR-10 Vacation Leave - policy was reviewed and will be brought back to November 2023 meeting.

ii. HR-11 Sick and Disability Leave

**Motion #5** A motion was made by D. Hunton and seconded by L. Coutu. S to approve the HR-11 Sick and Disability Leave policy as presented.

**Carried.**

b. **Motion #6**

Moved by B. Bryan and seconded by D Hunton to approve spending of up to \$7,200 for Renfrew County Human Resources staff to assist in the bargaining of a new collective agreement.

**c. Motion #7**

A motion was made by D. Hunton and seconded by S. Dainty to move into a closed session at 5:01 PM.

**Member input**

L. Coutu welcomed Lisa Worobec back and said Lynn Tweedie was great.

S. Dainty inquired about updated policies being posted to website. L. Worobec will follow up.

J. Illes. The event this weekend was excellent.

Lots of updates being made available on Facebook.

**Next Meeting: November 27, 2023 @ 4:00 PM**

**Adjournment:**

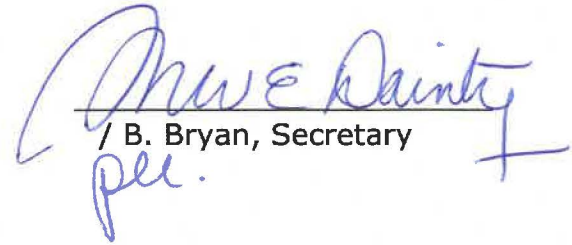
**Motion #8**

Moved by S. Dainty and seconded by O. Ghani to adjourn the meeting at 5:50 pm.

**Carried.**



J. Carmody, Chairperson



/ B. Bryan, Secretary  
per.

2023 Nov 27  
Date