

**Minutes of the Meeting of the Petawawa Public Library Board
Monday, 25 September 2023**

Call to Order: The meeting was called to order at 4:00 pm.

Attendance: L. Tweedie, L. Coutu, J. Iles, J. Carmody, S. Dainty, D. Hunton, O Ghani

Regrets: B. Bryan

The Land Acknowledgement was read.

Approval of Agenda:

Motion #1

Moved by L. Coutu and seconded by D. Hunton that the agenda for September 25, 2023, be approved as amended.

Carried

Conflict of Interest: None

Minutes: **Motion #2**

Moved by S.Dainty and seconded by D. Hunton to approve the minutes of the Board meeting of August 28, 2023, as amended.

Carried.

Correspondence:

1. NONE

Financial Reports:

- a) Treasurer's Report: August 2023

Motion #3

Moved by D. Hunton and seconded by J. Carmody to approve the financial statements for the period ending August 30, 2023, and that payment of accounts reflected therein be approved as submitted with expenditures of \$62,987.79.

Carried.

Reports:

Motion # 4

Moved by D. Hunton and seconded by O. Ghani that the CEO and Programming reports of September 2023 be accepted as presented.

Statistics report for August 2023 was presented.

Old Business

- a) Rotary Room Lighting – ok –Intr. CEO demonstrated – excellent lighting – bill to come.
- b) Front Desk – Ergonomics review – Discuss with staff -further Ergonomics needs.
- c) Accessibility Compliance Report –Intr. CEO to complete forms by Dec 31/23
- d) 3D printing – Intr.CEO meeting with Brad Thume to discuss possible purchase – local company in Pembroke – Information will be returned to the Board.
- e) Policies to review
 - i. HR-07 Conflict Resolution – reviewed and changes made to Policy

Motion #5

Moved by D. Hunton and seconded by L. Coutu to approved Policy HR-07 *Conflict Resolution* as amended.

Carried.

New Business

- a) Collective Bargaining -Contract ended Dec 31/23 – Union to notify Board on discussions – J. Carmody will discuss possible terms with Renfrew County.

Member input

L. Coutu inquired about the Snow Angel program. Snow Angels is a tool to connect those in need of assistance with shoveling snow to those who are willing and able to do it. The Library can use as a resource

O. Ghani inquired about additional bike stands at the Library.


J. Carmody and S. Dainty thanked Lynn Tweetie for all her work over the last 6 months

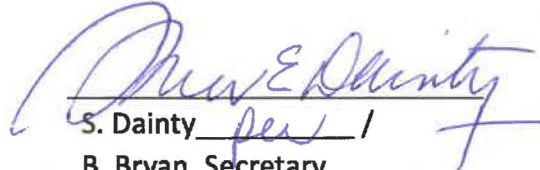
Next Meeting: October 23, 2023 @ 4:00 PM

Adjournment:

Motion #6

Moved L. Coutu and seconded by J. Iles to adjourn the meeting at 6:00 pm.


J. Carmody, Chairperson


S. Dainty per I
B. Bryan, Secretary

2023 Oct 23
Date